

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

June 15, 2016
Board of Education
Conference Room "A"
draft

The meeting was called to order at 5:35 PM.

Members Present: Deborah Cain, Vincent Loffredo, Dr. Patricia Charles, Franca Biales, Marco Gaylord, Jim D'Antonio, Cheryl McClellan and Michael Harris

Members Absent: Edgar Cintron, David Bauer, Steve Kovach, Ed McKeon, and Thomas Serra

I. April 27, 2016 meeting minutes were approved.

II. Field Updates discussed with Gene Nocera

Gene Nocera wasn't present but Marco Gaylord stated nothing has changed. The tennis courts have been started.

III. Updates School System Fuel & Energy Contracts

Marco Gaylord is presently working with the fuel cell issue. Michael Harris was present and stated that when the fuel cell is down, costs are as well. Doosan was ready to meet our needs upon an agreeable contract and hopefully the unit will be up and running by the end of the year. Marco Gaylord spoke with John the technician who believed that the high school boiler was capable of heating the school and Michael Harris didn't think that it would be that large of an expense and the heat from the pool would hold if a pool cover was available. The fuel cell contract is negotiations at this time.

IV. Status on Work Orders

Nothing has changed in regards to the work orders and logs are being collected from the maintenance staff. The School Dude program will be a consideration during the transition planning.

A recent emergency situation on June 14, 2016 was at Woodrow Wilson Middle School where the pool lamp busted at a swim practice and broke inside the pool and now 180,000 gallons of water needs to be drained and replaced along with the appropriate cleaning. The plan is to remove the lamps and cover those areas with a stainless steel plate but keeping in mind if there are any code requirements.

V. Status & State of Furniture at Woodrow Wilson Middle School

Dr. Patricia Charles said that additional furniture has been ordered but questioned if all schools should have an evaluation. The custodial staff will look into this as they cleaning each room. The elementary schools seemed to be fine at this point with Snow School having some extra furniture and Bielefield may have some available as well. It was agreed that all dangerous, unsafe and broken items need to be replaced.

VI. Possible Audit of Schools

VII. Miscellaneous

Marco proposed two (2) plans for the timeline process and a handout was given that Michelle DiMauro had sent out. Plan "A" was to continue with the Sodexo contract for July and August with the same services, them paying vendors, maintaining vehicles & repairs and paying invoices at \$162,858 per month or Plan "B" that was \$23K a month for Edgar Cintron to remain overseeing the department. Vinnie Loffredo requested to get Edgar's schedule and a two month waiver which would go to the Budget Committee as well. Nothing would get approval without the Board of Education as of July 1, 2016. The majority of committee was agreeable to Plan "A."

Michael Harris has an estimate cost for the Honeywell heating system upgrade for MHS that seemed high with \$50K versus \$80K for a boiler replacement which is paid by the State. Marco Gaylord will look into getting specifications.

Vinnie Loffredo stressed that roofing projects are a priority.

There will be a Woodrow Wilson/Keigwin Building Committee meeting on June 30, 2016 at 7:00 PM at City Hall room #208. Marco Gaylord will put a packet together that will include information on FCAP and explanation of the educational aspects.

- There are no meetings in July and August and the next meetings are: 09/21/16; 10/19/16; 11/16/16, 12/21/16 and 01/18/17.

The meeting adjourned at 7:00 PM.

Minutes recorded by Leslie A. Spatola

Leslie A. Spatola

Facilities Committee Recording Secretary